

115 學年度第 1 學期日間學制碩、博士班新生選課須知

Course selection schedule and reminders for New Master's and Doctoral Students in Daytime Programs for the 1st Semester of the 2026 Academic Year

一、開學上課日期為 **9 月 7 日 (星期一)**。學生上課須從第一天起全程參與。

Classes officially begins on September 7, 2026(Monday). Students must fully attend classes on the first day of class.

二、日間學制碩、博士班新生選課時間如下：

The course selection period for new master's and doctoral students in daytime programs is as follows:

時間 Time	工作事項 Tasks	備註 Reminders	
6/10	公告全校課表 All class schedules in NTUE announced.	6/10(三)16:00 前公告全校課表, 請進入 iNTUE 校務整合系統→訪客登入→數位服務→公開課表查詢 網址: https://nsa.ntue.edu.tw All class schedules announced before 16:00 on June 10 iNTUE (https://nsa.ntue.edu.tw/)→Guest Login→Digital Service→Open class list search	
6/17~6/22	第一階段選課 (登記選課) Phase 1 Course Selection (Register course selection)	1.選課系統開放時間: 6/17(三)11:00 ~ 6/22(一)11:00 止。 Opening time of the course selection system: 6/17 11:00 ~ 6/22 11:00 2.必修課如由系統先行帶入者, 請再行確認; 未帶入者請自行加選。 For required courses that have been pre-assigned by the system, please double-check their accuracy; if any required courses are missing, please add them manually.	
6/29	第一階段選課結果公佈 Results of Phase 1 course selection announced.	6/29(一)16:00 前公布第一階段選課結果, 請登入 iNTUE 校務整合系統查閱。 Log in to the iNTUE System to inquire before 16:00 on June 29.	
分年級選課: 7/6(一) 11:00 ~7/7(二) 10:00 全校混選: 7/9(四) 11:00 ~7/14(二) 10:00 請詳閱選課時程表 Course Selection by Grade Level: From July 6, 2026 11:00 to July 7, 2026 10:00 Mixed Course Selection for All NTUE Students: From July 9, 2026 11:00 to July 14, 2026 10:00 Please read the Course Selection Schedule	第二階段選課(登記選課) Phase 2 Course Selection		
	對象 Target	選課時間 Course Selection Schedule	公告抽籤結果(詳說明 2) Lottery Announcement (Description 2)
	碩士、博士 Master's, doctoral students	7/06 11:00 ~ 7/07 10:00	7/07 10:50
	全校學生(含碩博士班)跨選修外系所課程選課 All NTUE students (including master's and doctoral programs) selecting courses from outside their departments.	7/09 11:00 ~ 7/13 10:00	7/13 10:50
		7/13 11:00 ~ 7/14 10:00	7/14 10:50
說明: Description: 1.登記選課時皆預設該課程未選中會保留至第二階段選課期間下一次抽籤, 如果僅想參與該次抽籤, 未選中就不保留至下次抽籤者, 請務必自行調整保留狀態為「否」。未抽中課程且未調整保留狀態為「否」者, 如不想參加下一次抽籤, 請務必自行進系統刪除該課程, 避免於後續抽籤被抽中。 By default, when registering for courses, any unassigned courses will be retained for the next lottery in Phase 2 of course selection. If you only wish to participate in the current lottery and do not want the course to be retained for the next round, please make sure to manually change the reservation status to "No." If you are not assigned a course and do not change the reservation status to "No," but do not wish to participate in the next lottery, you must manually delete the course from the system to avoid being assigned in subsequent lotteries. 2.因本階段選課尚未即時檢核重複修課、先修課程未通過, 及選課結束後須辦理選課人數未達開課人數下限停開等, 故各次抽籤結果非第二階段最終選課結果, 請於第二階段選課最終結果公佈(7/23)後再次進系統確認選課結果。 This phase of the course selection does not provide real-time inspection of repeat courses, whether course pre-requisites have been met, and whether at the end of the course selection, the number of enrolled students meets the minimum quota for offering the course. Therefore, the outcome of each lottery in the Phase 2 course selection is not the final result. Students should enter the system again to confirm their course selection after the final result of the Phase 2 course selection is announced (7/23). 3.本階段選課人數恰達或低於開課人數下限之課程尚可退選。 At this phase of the course selection, students may add-drop courses in which the number of students in the course is equal to or lower than the required minimum number of students.			
7/23	第二階段選課最終結果公佈 Final result of Phase 2 course selection announced.	7/23 (四) 16:00 公布第二階段選課最終結果, 請務必進入 iNTUE 校務整合系統查詢選課結果 Students must log in to the iNTUE System to check their course selection results before 16:00 on July 23.	
9/7	正式上課 Classes officially begin.		
9/7~9/21	第三階段選課-登記加選、退選 Phase 3 Course Selection-Register course selection		
	選課時間 Course Selection Schedule	公告抽籤結果 Lottery Announcement	
	9/07 11:00 ~ 9/08 10:00	9/08 10:50	
	9/08 11:00 ~ 9/09 10:00	9/09 10:50	
	9/09 11:00 ~ 9/10 10:00	9/10 10:50	
	9/10 11:00 ~ 9/11 10:00	9/11 10:50	
9/11 11:00 ~ 9/14 10:00	9/14 10:50		

		9/14 11 : 00 ~ 9/15 10 : 00	9/15 10 : 50
		9/15 11 : 00 ~ 9/16 10 : 00	9/16 10 : 50
		9/16 11 : 00 ~ 9/17 10 : 00	9/17 10 : 50
		9/17 11 : 00 ~ 9/18 10 : 00	9/18 10 : 50
		9/18 11 : 00 ~ 9/21 12 : 30	9/21 13 : 30
	<p>說明： Description :</p> <p>1.日間學制學生(含碩博士班學生跨選進修學制課程)應依前述規定時間上網加退選課，逾期不予補辦。 Day school program students (including master's and doctoral students who are taking courses of extension education program outside their programs) should go online to add-drop courses by the abovementioned deadline. Add-drops will not be accepted after the deadline.</p> <p>2.第二階段選課登記選課未抽中，第三階段如仍欲參與該課程抽籤者，請於第三階段選課期間再次登記參與抽籤。 Students who are not assigned a course in Phase 2 and wish to enter the lottery for that course in Phase 3 must re-register for it during Phase 3.</p> <p>3.登記選課時皆預設該課程未選中會保留至第三階段選課期間下一次抽籤，如果僅想參與該次抽籤，未選中就不保留至下次抽籤者，請務必自行調整保留狀態為「否」。未抽中課程且未調整保留狀態為「否」者，如不想參加下一次抽籤，請務必自行進系統刪除該課程，避免於後續抽籤被抽中。 By default, when registering for courses, any unassigned courses will be retained for the next lottery in Phase 3 of course selection. If you only wish to participate in the current lottery and do not want the course to be retained for the next round, please make sure to manually change the reservation status to "No." If you are not assigned a course and do not change the reservation status to "No," but do not wish to participate in the next lottery, you must manually delete the course from the system to avoid being assigned in subsequent lotteries.</p> <p>4.開學後選課人數恰達或低於開課人數下限之課程，不再受理退選，惟經授課教師及全體修課同學同意並理解該課程將因此停開者不在此限。 Add-drop is not accepted for courses in which the number of students in the course is equal to or lower than the required minimum number of students once school has begun. However, courses in which the course instructor and all students in the course have agreed and understood that the said courses will be suspended as such are not subject to this provision.</p>		
9/21	<p>第三階段選課-退選(試辦，僅限退選) Phase 3 Course Selection- Course Dropping (Pilot Phase – Dropping Only)</p> <p>1.退選期間：9/21 14:30~9/21 23:59 Course Dropping Period: September 21, 14:30 – 23:59.</p> <p>2.本階段僅能退選課程，不再受理加選課程。如有退選需求者請務必於此期間於系統退選，逾期不再受理 This phase is strictly for dropping courses only; applications for adding courses will no longer be accepted. Students wishing to drop courses must do so via the system during this designated period. Late applications will not be accepted.</p> <p>3.學士班學生退選課程前，請務必自行確認所餘課程學分數或科目數是否符合各年級最低選課學分或科目數要求。 Before dropping a course, undergraduate students must verify that their remaining total credits or number of courses still meet the minimum enrollment requirements for their respective grade level.</p> <p>4.開學後選課人數恰達或低於開課人數下限之課程，不再受理退選，惟經授課教師及全體修課同學同意並理解該課程將因此停開者不在此限。 Add-drop is not accepted for courses in which the number of students in the course is equal to or lower than the required minimum number of students once school has begun. However, courses in which the course instructor and all students in the course have agreed and understood that the said courses will be suspended as such are not subject to this provision.</p>		
9/7~9/18	受理校際選課申請 Accepting applications for inter-school course selection.	校際選課應於雙方學校規定期間內辦理完成。 Inter-school course selection should be completed within the deadline set by both schools.	
9/7~9/18	特殊情形人工加簽申請 Application for manual add-on for special circumstances.	逕洽各欲加簽課程之開課單位填寫申請單，先經開課單位依申請條件審核加簽資格通過，再經任課教師及開課單位主管核章同意，於期限內繳回開課單位，始完成申請。 Please contact each course offering unit to complete the application form for the course add-on. The course offering unit must first review the eligibility and approve the add-on in accordance with the application requirements. The course instructor and the director of the course offering unit must then approve, and the application submitted to the course offering unit within the deadline in order to complete the application.	
9/30	發送選課清單 Send course selection list		
10/8	選課清單簽名繳回截止日 Deadline for signing and returning the course selection list.	各系所依班級學號排序後，於 10/8(四)17:00 之前送回教務處課務組，逾時視同未完成註冊。 After sorting their students by class and student number, all departments and institutes should submit their list to the Division of Curriculum of the Office of Academic Affairs before 10/8 . Registration will be regarded as incomplete for those who fail to do so by the deadline.	

- iNTUE 校務整合資訊系統網址：<https://nsa.ntue.edu.tw/>，點選「校園入口網登入」。
- 帳號：學號
- 初始預設密碼：身分證字號末 5 碼@Ntue (外國學生新生為生日西元年月日末 5 碼@Ntue)；首次登入需變更密碼
- NTUE Website：<https://www.ntue.edu.tw/>；iNTUE Website：[https://nsa.ntue.edu.tw/ Please click" NTUE Prortal Login"](https://nsa.ntue.edu.tw/Please%20click%20NTUE%20Prortal%20Login) .
- For foreign students
- Account: Student ID number
- default password : The Last Five ARC no. + @Ntue (ex: ARC no. is A876543210, your password is 43210@Ntue). For newly enrolled international students, the password format is the last 5 digits of your date of birth (YYYYMMDD) followed by @Ntue.
- Students shall independently change the default password provided by the system, remember their password and keep it in a safe place.**
- 學生修習之科目需依「**入學年度之課程計畫表**」選課，並遵守本校選課辦法之規定選課，課程計畫表請洽所屬系所詢問，其他相關辦法請於本校教務處課務組網頁 (<https://academicntue.ntue.edu.tw/p/403-1002-96.php?Lang=zh-tw>) 下載閱覽。
- Students are reminded to carefully read the NTUE course selection regulations and select courses according to the new student course curriculum for the academic year of enrollment. In addition, students must complete all relevant procedures within deadlines.
- For the curriculum plan, please consult your department. For other related regulations, please visit the Division of Curriculum of the Office of Academic Affairs website (<https://academicntue.ntue.edu.tw/p/403-1002-96.php?Lang=zh-tw>) to download and review the information.
- 因系統畫面會依據使用者螢幕大小增減其呈現資訊，故請同學務必自行點開[+]按鈕查閱課程完整資訊。
- The system screen will increase or decrease the display of information according to the size of the user's screen. Therefore, students must click the [+] button to view the complete course information.
- **為維護全校學生修課公平性，學校開設之課程不應以對價關係進行交易，請同學務必謹慎選課並自律。**
- To ensure course fairness for all NTUE students, courses offered by NTUE shall not engage in any quid pro quo exchanges. Students should practice self-discipline when selecting courses.**
- 搜尋資料時，如發現搜尋結果區塊空白未顯示資料，建議可改用無痕瀏覽器重新操作。
- When searching for information, if you find that the search results section is blank and no data is displayed, it is recommended to try again using an incognito browser.

第一階段選課注意事項 Important Notes for Phase 1 Course Selection

1. 選課系統位置為 iNTUE 校務整合資訊系統/線上選課/學生登記選課(第一階段)，進入選課頁面後，系統會呈現您的基本資料及所屬班級之課程。最上排為已登記選課清冊，為開課單位事先帶入之必修課程，請同學務必再行確認是否正確，如有缺漏請於選課期間自行加選，**入學時已辦理抵免之課程，務必自行上網辦理退選，選修課則請自行選修。**
Conducted on the course selection system: iNTUE→Online course selection→ Student registration & course selection (Phase 1)。After entering the course selection page, the system will display your basic information and the courses in your class. The top row is the list of courses already registered, which are required courses set in advance by the course offering units. Students are reminded to confirm whether their course list is correct and add any courses that have been omitted during the course selection period. **For courses that have been transferred and waived at the time of admission, students must go online to drop them. Students should also select their own elective courses.**
2. 第一階段選課為「**登記選課**」，選課時間內皆可上網登記，選課時間結束後系統將依選課人數上限篩選出「已選中」與「未選中」學生。Phase 1 of course selection is the "**Registration Phase.**" During this period, students may go online to register for courses. After the registration period ends, the system will assign students as either "Assigned" or "Not Assigned" based on the course enrollment limits.
3. 同一科目僅能擇一時段登記，如登記人數超過各科人數上限，則以系統抽籤決定名單。但有特殊規定者，從其規定。
Only one class period may be selected for the same course. If the number of registrations exceeds the maximum number of students allowed in a course, the student list will be determined by a randomized lottery. However, for courses with special regulations, the regulations will prevail.
4. **教育學程課程於第一階段選課僅提供目前已取得師資生及教程生資格之學生登記選課。**
Education program courses will only be open to students who have been qualified for teacher education and education programs during Phase 1 of the course selection.
5. 訂有先修科目之課程，其先修科目未修習完畢者，不得選修後修課程。**已修習及格及核准抵免之科目，不得重複修習。**
For courses with pre-requisites, students who have not fulfilled the pre-requisites are not allowed to take the courses and then take the pre-requisites courses. **Those who have taken and passed a course and are approved for course transfer and waiver may not re-take the course.**
6. 本階段選課期間選課系統僅就是否衝堂、114 學年度第 1 學期之前(含 114 學年度第 1 學期)是否曾修習同名課程進行即時檢核；其餘之課程限修、擋修條件(先修科目是否及格、114 學年度第 2 學期修習之同名課程及格致重複修習等)將於第二階段選課結束後進行檢核，如有不符選課條件者，將於第二階段選課結束逕予刪除，請自行衡量登記選課時是否登記已修習之同名課程或先修科目未通過之課程，並請留意選課結果之公布。
At this Phase of the course selection period, the course selection system only conducts real-time inspection for conflicting course schedules, and whether students have already taken courses with the same course titles prior to Semester 1 of Academic Year 2025 (including Semester 1 of Academic Year 2025). Other conditions, such as course restrictions and course blocking (whether the student has passed the pre-requisite courses, already taken and passed a course with the same course title in Semester 2 of the Academic Year 2025 and hence will be repeating the course, etc.) will be inspected at the end of Phase 2 of the course selection. Selected courses that fail to meet course selection conditions will be deleted at the end of Phase 2 of the course selection. When registering and selecting their courses, **students should check whether they have previously taken courses with the same course title and whether they have met the course pre-requisites, and check the announcements for their course selection results.**
7. 每學期選課學分限制及其修業規定等請依所屬系所規定辦理。
Please follow the regulations of your department regarding the credit limits for course selection and other academic requirements for each semester.
8. 依選課辦法第 6 條規定：「學生選課以在隸屬班級修習為原則，且以隸屬班級之必修科目為優先.....。」故如為所屬系(所、學位學程)畢業要求之專門學分，學生應修習所屬班別所開課程，未經核准，不應自行於其他單位或班別修習。
In accordance with the provisions of Article VI of the Course Selection Regulations, "Students shall generally select courses according to their class, and shall prioritize taking required courses in their class..." Therefore, if the graduation qualifications of the student's department (institute, degree program) require special course credits, the student should take courses offered at their grade level, and may not take courses from other units or other classes without approval.
9. 第一階段選課結果公布：**6 月 29 日 (一)** 於 iNTUE 校務整合資訊系統/線上選課/選課查詢(學生)/第一階段公告，請同學務必上網查看選課結果，以進行第二階段選課。
Phase 1 course selection result announcement: The result will be announced on the iNTUE on **June 29 (Monday)**. Students are reminded to go

online to check their course selection results and proceed with Phase 2 course selection.(iNTUE / Online course selection / Selected course search (student) / Phase 1)

第二階段選課注意事項 Important Notes for Phase 2 Course Selection

1. 第二階段選課為「登記選課」，選課系統位置為 iNTUE 校務整合資訊系統/線上選課/學生登記選課(第二、三階段)。
Phase 2 course selection is **Course Registration and Selection**, and is conducted on the course selection system: iNTUE→Online course selection→ Student registration & course selection (Phase 2 & Phase 3).
2. 選課時程表所列碩博士班選課期間內可上網登記欲選課程，於該次選課結束後將依選課人數上限及該課程剩餘名額篩選出「已選中」與「未選中」學生。登記選課時皆預設該課程未選中會保留至第二階段選課期間下一次抽籤，如果僅想參與該次抽籤，未選中就不保留至下次抽籤者，請務必自行調整保留狀態為「否」。未抽中課程且未調整保留狀態為「否」者，如不想參加下一次抽籤，請務必自行進系統刪除該課程，避免於後續抽籤被抽中。
During the course selection periods listed in the schedule, students may go online to register for their desired courses. At the end of each selection phase, students will be either “Assigned” or “Not Assigned” based on the course's enrollment limit and remaining availability. Unassigned courses will automatically carry over to the next lottery round in Phase 2 by default. If students do not wish to participate in the next lottery for an unassigned course, they must change the reservation status to “No.” If you are not assigned a course and do not change the reservation status to “No,” but also do not wish to participate in the next lottery, please make sure to manually remove the course from your registration list to avoid being automatically assigned later.
3. 本階段選課期間選課系統僅進行衝堂、114 學年度第 1 學期之前(含 114 學年度第 1 學期) 是否曾修習同名課程進行即時檢核；其餘之課程限修、擋(先)修等條件(先修科目是否及格、114 學年度第 2 學期修習之同名課程及格致重複修習等)將於本階段選課結束後進行檢核，如有不符選課條件者，將逕予刪除，請自行衡量登記選課時是否登記已修習之同名課程或先修科目未通過之課程，並請留意選課結果之公布。
At this phase of the course selection, the course selection system only conducts real-time inspection for conflicting course schedules, and whether students have already taken courses with the same course titles prior to Semester 1 of Academic Year 2025 (including Semester 1 of Academic Year 2025). **Other conditions, such as course restrictions and course blocking or pre-requisites** (whether the student has passed the pre-requisite courses, already taken and passed a course with the same course title in Semester 2 of the Academic Year 2025 and hence will be repeating the course, etc.) **will be inspected at the end of this phase of the course selection. Selected courses that fail to meet course selection conditions will be deleted. When registering and selecting their courses, students should check whether they have previously taken courses with the same course title and whether they have met the course pre-requisites, and check the announcements for their course selection results.**
4. 本階段選課結束選課人數未達最低開課人數下限，且開課單位未申請保留開課之課程即予停開，第三階段不開放選修。原選修課程停開者，請於開學後第三階段選課期間補選修其他課程或於次學期選修。
At the end of this course selection phase, courses in which the number of enrollments did not meet the required minimum number of students for offering the course and where the course offering unit has not applied to reserve the course offering, the course will be suspended and will not be open for selection in Phase 3 of the course selection. Those whose selected courses have been suspended should make up for these courses with other courses during Phase 3 of the course selection when school starts or select the courses in the next semester.
5. 本階段選課人數恰達或低於課程開課人數下限之課程仍可退選，開學後加退選階段選課人數恰達或低於開課人數下限之課程，不再受理退選，惟經授課教師及全體修課同學同意並理解該課程將因此停開者不在此限。如尚有課程退選需求者，請於第二階段選課期間於系統退選。
At this phase of the course selection, students may drop courses in which the number of students in the course is equal to or lower than the required minimum number of students. During Phase 3 of the course selection when school has started, course drop will not be accepted for courses in which the number of students is equal to or less than the required number of students. However, courses in which the course instructor and all students in the course have agreed and understood that the said courses will be suspended as such are not subject to this provision. For students who need to drop courses, please go to the system to drop courses during Phase 2 of the course selection.
6. 第二階段選課期間各次抽籤因重複修課、先修科目未通過或停開等情形尚未檢核，故非最終選課結果，**最終選課結果公佈日期為 7 月 23 日(四)，同學請務必於本階段選課結果公布時，登入系統(iNTUE 校務整合資訊系統/線上選課/選課查詢(學生)/第二階段)再次重覆確認下一學期之選課資料**，並於課程時間準時上課。
In the various lotteries in Phase 2 of the course selection, inspection is not conducted for repeat courses, whether course prerequisites have been met, and whether courses have been suspended. Therefore, the results of the lotteries are not final. **The final result of the course selection will be announced on July 23 . At the end of this course selection phase when the result is announced, students are reminded to log in to the system (iNTUE / Online course selection / Selected course search (student) / Phase 2) to re-confirm their course selection information for the next semester** and be sure to attend classes according to the course schedule.

開學後第三階段選課注意事項 Important Notes for Phase 3 Course Selection After School Begins

1. 開學後第三階段選課為「登記選課」，選課系統位置為 iNTUE 校務整合資訊系統/線上選課/學生登記選課(第二、三階段)。
Phase 3 Course Selection after school begins is **Course Registration and Selection** and is conducted on the course selection system: iNTUE→Online course selection→ Student registration & course selection (Phase 2 & Phase 3).
2. 選課時程表所列選課期間內可上網登記欲選課程，於該次選課結束後將依選課人數上限及該課程剩餘名額篩選出「已選中」與「未選中」學生。第二階段選課登記選課未抽中，第三階段如仍欲參與該課程抽籤者，請於第三階段選課期間再次登記參與抽籤。登記選課時皆預設該課程未選中會保留至第三階段選課期間下一次抽籤，如果僅想參與該次抽籤，未選中就不保留至下次抽籤者，請務必自行調整保留狀態為「否」。未抽中課程且未調整保留狀態為「否」者，如不想參加下一次抽籤，請務必自行進系統刪除該課程，避免於後續抽籤被抽中
During the course selection periods listed in the schedule, students may go online to register for their desired courses. At the end of each selection phase, students will be either “Assigned” or “Not Assigned” based on the course's enrollment limit and remaining availability. Students who are not assigned a course in Phase 2 and wish to enter the lottery for that course in Phase 3 must re-register for it during Phase 3. Unassigned courses will automatically carry over to the next lottery round in Phase 3 by default. If students do not wish to participate in the next lottery for an unassigned course, they must change the reservation status to “No.” If you are not assigned a course and do not change the reservation status to “No,” but also do not wish to participate in the next lottery, please make sure to manually remove the course from your registration list to avoid being automatically assigned later.
3. 本階段各次抽籤結果請至(iNTUE 校務整合資訊系統/線上選課/選課查詢(學生)/第三階段)確認。
Please go to the system(iNTUE→Selected course search (student) →Phase 3) to confirm the results of the various lotteries at this phase.
4. 如已通過抵免學分之科目，務必請於本階段上網退選該課程，本階段選課期間所有選課條件均採線上即時判斷與處理；**日間學制學生(含碩博士班學生跨選進修學制課程)請於規定時間上網加退選課，逾期不予補辦。**
For courses that have been transferred and waived, or if you passed a previously deferred course grade but have re-enrolled in the same course this

semester, students must go online to drop them at this phase. At this phase of the course selection, all course conditions will undergo real-time online inspection and processing. **Full-time program students (including master's and doctoral students who are taking courses outside their programs) should go online to add-drop courses by the abovementioned deadline. Add-drops will not be accepted after the deadline.**

5. 開學後選課人數恰達或低於開課人數下限之課程，不再受理退選，惟經授課教師及全體修課同學同意並理解該課程將因此停開者不在此限。After school has started, course drop will not be accepted for courses in which the number of students is equal to or less than the required number of students. However, courses in which the course instructor and all students in the course have agreed and understood that the said courses will be suspended as such are not subject to this provision.

開學後第三階段選課-退選(試辦)注意事項 Phase 3 Course Selection- Course Dropping (Pilot Phase)

1. **退選期間：115年9月21日 14:30至115年9月21日 23:59**
Course Dropping Period: September 21, 14:30 – 23:59.
2. **本階段僅能退選課程，不再受理加選課程。如有退選需求者請務必於此期間於系統退選，逾期不再受理。**
This phase is strictly for dropping courses only; applications for adding courses will no longer be accepted. Students wishing to drop courses must do so via the system during this designated period. Late applications will not be accepted.
3. 開學後選課人數恰達或低於開課人數下限之課程，不再受理退選，惟經授課教師及全體修課同學同意並理解該課程將因此停開者不在此限。
Add-drop is not accepted for courses in which the number of students in the course is equal to or lower than the required minimum number of students once school has begun. However, courses in which the course instructor and all students in the course have agreed and understood that the said courses will be suspended as such are not subject to this provision.

校際選課注意事項 Inter-school course selection

1. 115學年度第1學期日間學制學生校際選課申請期間為115年9月7日至9月18日，如欲至他校校際選課者，請於本校及修課學校申請期間內依規定一次同時辦理完成。
The application period for inter-school course selection for full-time program students in Academic Year 2026 Semester 1 is September 7 to September 18, 2026. Students who wish to select courses from other schools should complete their course selection within both deadlines set by NTUE and the schools offering the courses.
2. 大學部學生校際選課之科目學分數不得超過該學期在本校總學分數之三分之一(例：於校內修習15學分，於校外至多得申請修習5學分)。研究生每學期校際選課學分數，得經所屬系(所、學位學程)主管同意不受上述學分之限制。
Inter-school courses taken by undergraduate students should not exceed one-third of their total credits taken in NTUE for the current semester (for example, students taking 15 credits in NTUE are limited to a maximum of 5 credits outside of NTUE). The number of inter-school course credits taken by graduate students is not subject to the above credit restriction upon the approval of their department (institute, degree program) director.
3. 國立臺灣大學、國立臺灣科技大學(114學年度第2學期起)與本校簽訂有兩校之校級校際選課協議書，兩校學生校際選課(以學期課程為限，不包含暑期課程)，依原肄業學校規定繳費，免繳開課學校學分費。
National Taiwan University and National Taiwan University of Science and Technology have signed an institutional level inter-school course selection agreement with our university. Students from the two universities (limited to semester courses, excluding summer courses) selecting inter-school courses will pay to their matriculating school in accordance with regulations and are exempt from paying course credit fees to the school offering the courses.
4. 國立臺灣大學通識課程申請修課方式及認列領域請詳閱本校通識教育中心網站。
To apply for National Taiwan University general education courses and for the list of recognized domains, please refer to the NTUE Center for General Education website.
5. 於本校已修畢之同名課程，不得於校外重複修課；於外校修畢之同名課程，亦不得於本校重複修課。
Courses with the same course title that have been completed in NTUE may not be repeated outside NTUE; courses with the same course title completed in other schools may not be repeated in NTUE.
6. 本校校際選課申請流程、校際選課申請表及詳細注意事項請詳閱教務處課務組選課專區網頁：
<https://academicntue.ntue.edu.tw/p/412-1002-485.php>
For the inter-school course selection application process, inter-school course selection application form, and detailed reminders and instructions, please refer to the course selection section on the website of the Division of Curriculum of the Office of Academic Affairs:
<https://academicntue.ntue.edu.tw/p/412-1002-485.php>

選課確認事宜 Course Selection Confirmation

- (一)選課結束後，預計於115年9月30日發送選課清單至各系所，本學期成績登錄，以此選課清單為憑，不得自行增刪或修改，亦不再辦理加退選課程。
After the course selection period ends, please make sure to check your final course registration results in the system(iNTUE→Selected course search (student) →Course selection results). The registered courses will serve as the basis for grade recording for this semester, and no course add/drop requests will be accepted thereafter.
- (二)選課清單如有特殊情形人工加簽課程或校際選課課程未登錄或登錄錯誤情形，請於選課清單上載明之日期前親自攜帶本單至教務處課務組查明。
If there are any special cases such as courses added manually under special circumstances, or intercollegiate courses that have not been recorded or were recorded incorrectly, please contact the Division of Curriculum of the Office of Academic Affairs for verification.
- (三)請確實核對選課清單上所列各項選課資料後並親自簽名，依規定日期繳回所屬系所辦公室彙整，並經所屬系所主管核章後於115年10月8日前送回教務處課務組，逾期未繳回均視為已確認選課清單內容無誤，不得異議。
Please verify your course selection information by **October 8, 2026**. If no discrepancies are reported by the deadline, all course selection records will be considered accurate, and no objections will be accepted thereafter.
- (四)依本校選課辦法規定，核准抵免之科目，不可重複修習。請確實檢視清單所列課程，如選課清單中有已獲准抵免之科目，務必於選課清單上載明之日期前洽教務處課務組協助處理
In accordance with the Course Selection Regulations of the University, courses that have been approved for credit transfer under the Implementation Guidelines for Student Transfer of Credits may not be retaken. Please carefully review your course selection records. If any course that has already been approved for credit transfer is still listed in your selections, please contact the Division of Curriculum of the Office of Academic Affairs for assistance by **October 8, 2026**.

(一)依據 114 學年度第 2 學期第 1 次教務會議決議，自 115 學年度第 1 學期起，本校日間學制學生逾期加退選原則如下：

Pursuant to the resolution of the 1st Academic Affairs Committee Meeting of the 2nd Semester, 2025 Academic Year, the guidelines for late course adding and dropping for Day Division students, effective from the 1st Semester of the 2026 Academic Year, are as follows:

1. 學生於本學期選課清單確認期限結束前(115 年 10 月 8 日前)，有下列情事者，始得申請辦理逾期加選或退選：

Students may only apply for late course adding or dropping under the following circumstances before the deadline for course selection list confirmation (by October 8, 2026):

(1) 學生因不可抗力事件或不可歸責於己之事由。

In the event of force majeure or reasons not attributable to the student.

(2) 大學部學生當學期修習學分數或科目數未符選課辦法第四條規定。

Undergraduate students whose total credits or number of courses enrolled in the current semester do not meet the requirements stipulated in Article 4 of these Regulations.

(3) 當學年度修畢應修科目及學分即可達畢業條件之學生尚缺應修讀科目或學分，且該科目屬當學年度最後一次開課。

Students who would meet graduation requirements upon completion of the current academic year's courses, yet remain deficient in specific required subjects or credits, provided that the subject in question is being offered for the last time in the current academic year.

(4) 當學年度修畢應修科目及學分即可報考教師資格檢定之研究生尚缺應修讀科目或學分，且該科目屬當學年度最後一次開課。

Graduate students who would be eligible to apply for the Teacher Certification Examination upon completion of the current academic year's courses, yet remain deficient in specific required subjects or credits, provided that the subject in question is being offered for the last time in the current academic year.

2. 符合前項情形欲申請辦理逾期加選或退選者，應填寫學生報告書並檢附證明文件，經授課教師、就讀系所主管、開課單位主管同意後，送教務處審核，**逾期不再受理**。

Students who meet the aforementioned criteria and wish to apply for late adding or dropping of courses shall complete a Student Report Form and attach supporting documentation. The application must be approved by the course instructor, the chair of the student's department/institute, and the head of the department offering the course, before being submitted to the Office of Academic Affairs for final review. **Late applications will not be accepted.**

3. 如為第一項第二款、第三款、第四款之情形且經核可者，每一科目須繳交行政處理費一百元。

For approved applications filed under Subparagraphs 2, 3, or 4 of Paragraph 1, an administrative processing fee of NT\$100 per course shall be charged.

三、選課網址 NTUE Website

1. iNTUE 校務整合資訊系統網址：<https://nsa.ntue.edu.tw/> 點選「校園入口網登入」
NTUE Website：<https://www.ntue.edu.tw/>；iNTUE Website：<https://nsa.ntue.edu.tw/ Please click>” NTUE Portal Login”

2. 「iNTUE 校務整合資訊系統」帳號規則：

(1)帳號：學號

(2)初始預設密碼：身分證字號末 5 碼@Ntue (外國學生新生為生日西元年月日末 5 碼@Ntue

(3)首次登入需變更密碼，並妥慎保密及牢記。

For foreign students

Account: Student ID number

default password : The Last Five ARC no. + @Ntue (ex: ARC no. is A876543210, your password is 43210@Ntue). For newly enrolled international students, the password format is the last 5 digits of your date of birth (YYYYMMDD) followed by @Ntue.

Students shall independently change the default password provided by the system, remember their password and keep it in a safe place.

English

iNTUE
校務整合資訊系統

公告欄

- 2025/03/13 [校園入口網]已整合iNTUE系統登入，歡迎善加利用。
- 2022/04/18 iNTUE校務系統登入說明
- 2024/10/08 網站更新後請Ctrl+F5
- 2022/04/19 How to log in.

登入系統

1 校園入口網登入

訪客登入

人口網忘記密碼? 回到首頁

國立臺北教育大學
地址：10671 臺北市大安區和平東路2段134號
聯絡電話(總機):+886-2-6619-6688

聯絡資訊



BillBoard



Sign in to iNtue

NTUE Protal Login

Guest login

Forget Password?

Back To Old Ver.

3. 選課前查閱當學期課表

Review the course schedule for the current semester before selecting courses

請進入 iNTUE 校務整合資訊系統後點選「訪客登入」→「數位服務」→「公開課表查詢」(使用完畢請按右上角登出)

Location of course schedule announcements:iNTUE →Guest Login→Digital Service→Open class list search

公開課表查詢

學年: 110 學期: 下學期

進階查詢 教室課表查詢 班級課表查詢 教師課表查詢

部別	學制	學院	系所
-	-	-	-

開課系所	班級	學分學程
-	-	沒有選取任何項目

開課號	教師名稱	科目名稱	全外語授課
-	-	-	-

場地類型	上課教室	上課時間
-	-	從第 - 節到第 - 節

是否開放隨班附讀: -

查詢 清除查詢

說明:
1.科目為藍色字,表示有【教學計畫】可供查詢,請直接點選科目即可查詢【教學計畫】。

顯示 10 筆 關鍵字搜尋:

開課號 科目 科目英文名稱 選別 修別 班級 開課系所 學制 任課教師 上課時間 上課教室 學分

訪客帳號

Home Page

訪客專區

Digital Service

Student ID search

Inter-school class regi...

Open class list search

On-campus facility re...

Facility information se...

Facility rental search

Online Application-Se...

Online Application-M...

Tutorials search

Alumni Card Applicati...

B09120 Open class list search

INTUE / Open class list information system / Open class list search

Academic year: 113 Semester: Spring semester

Advanced search Classroom class list search Section list search Instructor class list search

Academic program Degree College Department

Class dept./college Class Credits/program

Course code Instructor name Subject name Instruction entirely in foreign language

Location type Classroom Class time From no. session to No. session

是否開放隨班附讀

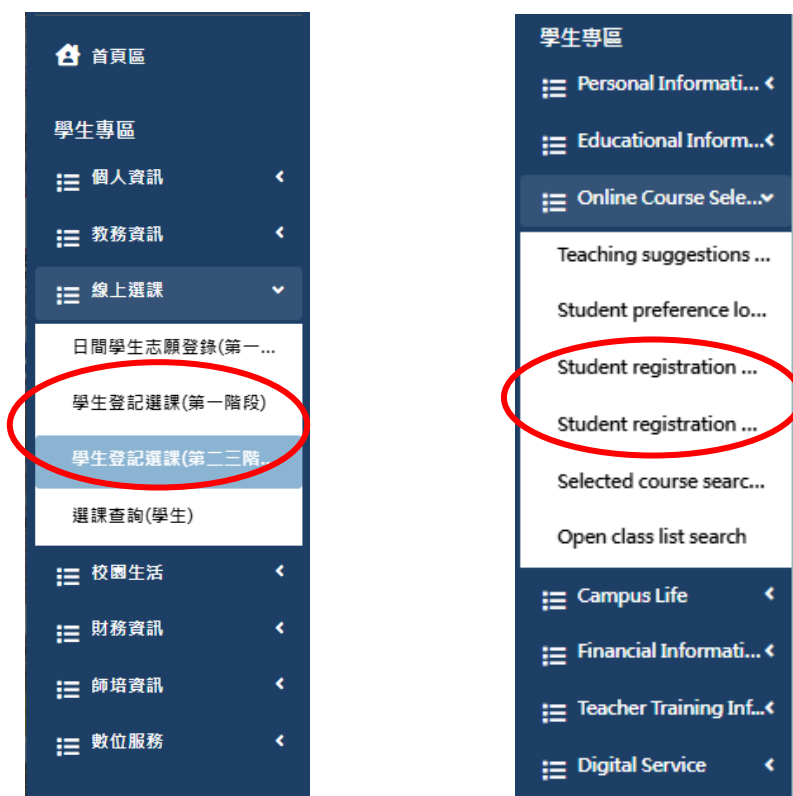
Search Clear search

4. 選課系統路徑

Conducted on the course selection system

登入 iNTUE 校務整合資訊系統點選「線上選課」→「學生登記選課(第一階段)」、「學生登記選課(第二、三階段)」

iNTUE→Online course selection→ Student registration & course selection (Phase 1), Student registration & course selection (Phase 2 & Phase 3)。



四、「學生選課操作說明」可於登入 iNTUE 系統後於右上角「操作手冊」中下載查閱。

The "Student Course Selection User Guide" can be downloaded and reviewed at the following link:
<https://academicntue.ntue.edu.tw/var/file/2/1002/img/78/Onlineclassselectionguide.pdf>.



五、**9月30日(三)**發放**選課清單**，同學檢查無誤並簽章後送交系所辦公室，敬請各系依各班同學座號順序排列，於**10月8日(四)**前送至教務處課務組。

After the course selection period ends, please make sure to check your final course registration results in the system(iNTUE→Selected course search (student) →Course selection results) . The registered courses will serve as the basis for grade recording for this semester, and no course add/drop requests will be accepted thereafter. Please verify your course selection information by **October 8, 2026**. If no discrepancies are reported by the deadline, all course selection records will be considered accurate, and no objections will be accepted thereafter.

網路選課注意事項

Important Notes for Online Course Selection

- 一、請同學進入 iNTUE 校務整合資訊系統 (<https://nsa.ntue.edu.tw/>)，點選「校園入口網登入」，登入系統後進行線上選課。凡有關選課之相關公告，將適時公布於選課網頁、教務處課務組網頁(<https://academicntue.ntue.edu.tw/p/403-1002-96.php?Lang=zh-tw>)，其效力與正式公告相同，請同學隨時注意相關訊息。

NTUE Website : <https://www.ntue.edu.tw/> ; iNTUE Website : <https://nsa.ntue.edu.tw/> Please click "NTUE Portal Login" ; Curriculum of the Office of Academic Affairs website : <https://academicntue.ntue.edu.tw/p/403-1002-96.php?Lang=zh-tw> . All relevant announcements on course selection shall be duly posted on the course selection webpage or the website of the Division of Curriculum of the Office of Academic Affairs and shall have the same validity as official announcements. Students are reminded to pay attention to the relevant information at any time.

- 二、學生登錄的帳號為《學號》，初始密碼預設為《身分證字號末 5 碼@Ntue；外國學生新生為生日西元年月日末 5 碼@Ntue》。**第一次登入系統請修改密碼，並妥慎保密及牢記**，如有登入相關問題或忘記密碼，因新生尚未建立本校電子信箱帳號，請於上班時間洽計算機與網路中心系統組(陳小姐，分機 83458)協助處理。未經他人同意而擅用他人之帳號和密碼進入作業者，應負刑事責任，特此敬告。如密碼於 5 分鐘內連續輸入錯誤達 3 次，帳號將被鎖住 15 分鐘。

For foreign students

Account: Student ID number

default password : The Last Five ARC no. + @Ntue (ex: ARC no. is A876543210, your password is 43210@Ntue) . For newly enrolled international students, the password format is the last 5 digits of your date of birth (YYYYMMDD) followed by @Ntue.

Students shall independently change the default password provided by the system, remember their password and keep it in a safe place.

If the password is entered incorrectly 3 times, the account will be locked for 15 minutes. If you encounter any login issues or forgot your password, please contact the Computer and Networking Center during business hours at extensions 83458.

- 三、iNTUE 校務整合資訊系統提供跨瀏覽器服務，可使用 Chrome、Edge、Firefox、Safari、iOS(iPhone)、Android(安卓)瀏覽器操作，關閉瀏覽器請先按畫面右上角登出鈕登出系統，維護自身帳號安全。另，網頁如閒置 20 分鐘將被自動登出。

The iNTUE System provides cross-browser services for browsing with Chrome, Edge, Firefox, Safari, iOS (iPhone), and Android. To close a browser, please click the logout button on the upper right corner of the screen and log out of the system to ensure account security. In addition, the webpage will automatically log out if idle for 20 minutes.

- 四、網路選課前請預先規劃選課科目，以節省選課時間，**並於選課結束前再次確認選課狀況**。Please plan courses in advance before selecting courses to save time during course selection. **After the system has executed the course add-drop, students are recommended to capture the screens for successful course add-drop and registered course selection list. In addition, students should re-confirm whether the courses on their registered course selection list have been successfully added or dropped, and re-check their course selection status before the end of the course selection phase.**

- 五、進入選課頁面，系統會呈現您的基本資料及所屬班級之課程。最上排為已登記選課清冊，為學校事先帶入之必修課程，請同學務必再行確認，如有缺漏請於選課期間自行加選。

After entering the course selection page, the system will display your basic information and the courses in your class. The top row is the list of courses already registered, which are required courses set in advance by the course offering units. Students are reminded to confirm whether their course list is correct and add any courses that have been omitted during the course selection period.

For courses that have been transferred and waived at the time of admission, students must go online to drop them. Students should also select their own elective courses.

- 六、如要加選課程，請勾選要加選的課程，如加選課程為必修課，請按必修課程清冊區塊〔+登記加選〕鈕加選；如加選課程為選修課，請按選修課程清冊區塊之〔+登記加選〕鈕加選，兩區塊之登記加選鈕不可混用，故必修課和選修課請分別登記加選。若登記加選成功，將出現在〔已登記選課清冊〕，請務必再次確認已登記選課清冊是否加選成功，並建議可自行截取選課成功及已選課程清單畫面，並於該階段選課結束前再次確認選課狀況。如有不符選課規定或不符合課程限修、先修條件等，將出現登記失敗視窗，並於頁面上說明失敗原因。

If you want to add courses, please check the courses you want to add. If the added courses are required courses, please click the [+Registered courses] button in the list of required courses to add them; if the added courses are elective courses, please click The [+Registered courses] button in the list of elective courses can be selected. The registration and selection buttons in the two sections cannot be mixed. Therefore, please register and select the required courses and elective courses separately.

If a course has been successfully added, it will appear in the [Inventory of registered courses]. Please reconfirm that the course has been successfully registered. It is recommended to take a screenshot of the successful registration and the updated course list, and to reconfirm your selection before the end of the course selection phase. If the selection does not meet the course selection regulations or course prerequisites/restrictions, a failure window will appear with the reason explained.

- 七、第二、三階段登記加選課程，皆預設該課程未選中會保留至同一階段選課期間下一次抽籤，如果僅想參與該次抽籤，未選中就不保留至下次抽籤者，請務必自行調整保留狀態為「否」。第二階段選課登記選課未抽中，第三階段如仍欲參與該課程抽籤者，請於第三階段選課期間再次登記參與抽籤。未抽中課程且未調整保留狀態為「否」者，如不想參加該階段下一次抽籤，請務必自行進系統刪除該課程，避免於後續抽籤被抽中。

In both Phase 2 and Phase 3 of course selection, any unassigned courses will, by default, be retained for the next lottery within the same phase. If you only wish to participate in the current lottery and do not want the course to be retained for the next round, please make sure to change the reservation status to “No.” If you were not assigned a course in Phase 2 and still wish to participate in the lottery for that course in Phase 3, you must re-register for it during the Phase 3 registration period. If you are not assigned a course and have not changed the reservation status to “No,” but do not wish to participate in the next lottery within the same phase, you must manually delete the course from the system to avoid being assigned in later rounds.

- 八、如要退選課程，請勾選要退選的課程後，按〔刪除〕或〔退選〕鈕退選，若退選成功，將從〔已登記選課清冊〕中移除，請務必再次確認已選課程清單是否退選成功，並建議可自行截取退選成功及已登記選課清冊畫面，並於該階段選課結束前再次確認選課結果。如有不符選課規定等，將出現退選失敗視窗，並於頁面上說明失敗原因。

To drop a course, please check the course you wish to drop and click the [Delete] or [Drop] button. If the drop is successful, the course will be removed from the [Inventory of registered course]. Be sure to double-check your registered course list to confirm that the course has been successfully dropped. It is recommended to take a screenshot of the successful drop confirmation and the updated registered course list. Please also reconfirm your course selection before the end of the selection phase. If the drop does not comply with course selection rules, a drop failure window will appear explaining the reason.

- 九、如要查詢和選修其他課程，可按〔進階查詢〕鈕到查詢畫面。

To search for and select other courses, click the [Advanced Search] button to enter the search page.

- 十、iNTUE 校務整合資訊系統/線上選課/選課查詢(學生)/選課結果頁籤為最終選課結果，如欲查詢各階段選課結果，請查閱該階段頁籤。
iNTUE / Online course selection / Selected course search (student) / course selection results tab shows the final course selection results. If you want to check the course selection results for each phase, please refer to the tab for that phase.
- 十一、搜尋資料時，如發現搜尋結果區塊空白未顯示資料，建議可改用無痕瀏覽器重新操作。
When searching for information, if you find that the search results section is blank and no data is displayed, it is recommended to try again using an incognito browser.
- 十二、上課時間格式為：第 1 碼表示星期，括號內數字表示節次，例如:五(01,02)，為星期五第一節及第二節，各節起訖時間，請參閱附件。
The class schedule format is as follows: the first digit represents the day of the week, and the numbers in parentheses indicate the class periods. For example, "Fri(01,02)" means the 1st and 2nd periods on Friday. Please refer to the attachment for the start and end times of each period.
- 十三、上課教室欄位中第一個英文字代表大樓代碼，代碼內容請參閱附件。
In the "Classroom" column, the first English letter represents the building code. Please refer to the attachment for the building code details.
- 十四、科目為藍色字，表示老師已將〔教學計畫〕上傳可供查詢，請直接點科目即可進入查詢。
If the course title appears in blue, it means the instructor has uploaded the [Syllabus] for the course. You can click directly on the course title to view it.
- 十五、〔收費否〕為〔是〕表示選讀該課程需額外繳交學分費。
If [Chargeable] is marked [Yes], it means additional credit fees are required for enrolling in the course.
- 十六、若該課程有〔先修科目〕，則需修畢該先修科目後，方得修習。如課程有先修科目規定，將於第二階段選課結束後進行是否修畢先修科目之篩選，如該課程之先修科目未通過，系統將逕予刪除。
For courses with pre-requisites, students who have not fulfilled the pre-requisites are not allowed to take the courses and then take the pre-requisites courses. If a course has prerequisite requirements, the system will verify completion of prerequisites after the end of Phase 2. If the prerequisite course has not been passed, the system will automatically delete the course.
- 十七、因系統畫面會依據使用者螢幕大小增減其呈現資訊，故請同學務必自行點開[+]按鈕查閱課程完整資訊。
The system screen will increase or decrease the display of information according to the size of the user's screen. Therefore, students must click the [+] button to view the complete course information.
- 十八、其他各課程相關規定，請務必參閱各課程的〔備註〕欄。
Please refer to the [Remarks] column of each course for other relevant regulations of each course.

課表節次時間表

Class Period Timetable

節次 Period	時間 Time
0M	7:10-8:00
01	8:10-9:00
02	9:10-10:00
03	10:10-11:00
04	11:10-12:00
0N	(自上午開始上課至第 0N 節者) For those with uninterrupted classes from morning until Lesson 0N: 12:10-13:00
	(自第 0N 節開始上課至下午者) For those with uninterrupted classes from Lesson 0N until afternoon: The 0N lesson hours are: 12:30-13:20
05	13:30-14:20
06	14:30-15:20
07	15:30-16:20
08	16:30-17:20
0E	17:30-18:20
09	18:30-19:15
10	19:15-20:00
11	20:10-20:55
12	20:55-21:40

大樓代碼
Building Code Table

代碼 Code	大樓 Building
A	行政大樓 Administration Building
B	科學館 Science Building
C	明德樓 Mingde Building
D	芳蘭樓 Fanglan Building
E	創意館 Creative Building
F	視聽館 Audiovisual Building
G	至善樓 Zhishan Building
H	圖書館 Library
K	體育館 Gymnasium
M	藝術館 Arts Building
Y	篤行樓 Duxing Building

國立臺北教育大學選課辦法

National Taipei University of Education

Course Selection Regulations

87.5.13 教務會議通過
89.8.28 教育部 (89) 師 (二) 字第 89106186 號函備查
89.12.20 教務會議修正通過
90.5.23(89)學年度第 2 學期第 2 次教務會議修正通過
90.10.17(90)學年度第 1 學期第 1 次教務會議修正通過
90.11.12 教育部台 (九〇) 師 (二) 字第 901558778 號函同意備查
94.3.23 (93)學年度第 2 學期第 1 次教務會議修正通過第 5 條
94.5.25(93)學年度第 2 學期第 2 次教務會議修正通過第 22 條
94.12.21 教務會議修正通過
97.10.22 教務會議修正通過
100.10.12 教務會議修正通過
103.10.22 教務會議修正通過
105.10.19(105)學年度第 1 學期第 1 次教務會議修正通過
106.11.01(106)學年度第 1 學期第 1 次教務會議修正通過
108.12.04(108)學年度第 1 學期第 2 次教務會議修正通過
110.04.14(109)學年度第 2 學期第 1 次教務會議修正通過
112.12.20(112)學年度第 1 學期第 2 次教務會議修正通過
115.04.22(114)學年度第 2 學期第 1 次教務會議修正通過

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Document Reference Ministry of Education Tai (90) Shih (Erh) Tzu Ti 901558778 approved and filed on

November 12, 2001

Article 5 revised and approved by the 2004 Academic Year 2nd Semester 1st Academic Affairs Council on March 23, 2005

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Revised and approved by the 2023 Academic Year 1st Semester 2nd Academic Affairs Council on December 20, 2023

Revised and approved by the 2025 Academic Year 2nd Semester 1st Academic Affairs Council on April 22, 2026

第一條 本辦法依本校學則第十七、二十條訂定之。

Article 1 These Regulations are formulated in accordance with Articles 17 and 20 of the University Regulations.

第二條 選課及加退選應於規定期限內辦理，學生所選課程之選課清單，以簽名繳交教務處核備 所載者為準。選課清單逾期未繳者，由教務處通知系（所、學位學程）催繳，仍未繳交者，則依選課系統記載為準。

Article 2 Course selection and adding/dropping courses shall be completed within prescribed deadlines, and the list of courses selected by students shall be based on the signed form submitted to the Academic Affairs Office. The Academic Affairs Office will send reminders to the departments (institutes, degree programs) for overdue course selection lists.

第三條 系（所、學位學程）每學期應依校訂之課程計畫表開課。

學生選課須依各系（所、學位學程）訂定畢業資格之應修習科目及學分表規定修習，違反前述規定者，其所修習學分不列入畢業最低學分數。

Article 3 Departments (institutes, degree programs) shall offer courses each semester in accordance with the curriculum formulated by the University.

Students are required to take courses and credits in accordance with the graduation regulations of their respective departments (institutes, degree programs). The credit hours of those in violation of the aforementioned regulations shall not be counted toward the minimum graduation credit requirement.

第四條 學生每學期修習學分數限制：

大學部學生修習學分數，第一學年每學期不得少於十五學分，不得多於二十七學分；第二與三學年，每學期不得少於十五學分；第四學年每學期至少於校內修習一門課。但符合本校「學士班學生就學期間服役彈性修業實施要點」之對象並申請彈性修業者，其修習學分數限制依該要點規定辦理。

Article 4 Student credit restrictions per semester:

Undergraduate students shall not take less than 15 credits or more than 27 credits per semester in their first academic year; less than 15 credits per semester in their second and third academic years; and less than one course per semester in the university in their fourth academic year. Students who qualify under the university's "Guidelines on Flexible Study Options for Undergraduate Students Serving Military Duty During Their Studies" and apply for flexible study arrangements shall be subject to the credit limits specified in the guidelines.

第五條 各課程開課人數之上下限及加退選手續：

- 一、開課人數之上下限：大學部以十人為下限，五十人為上限；研究所（學位學程）碩士班以四人為下限、博士班以二人為下限，二十五人為上限。
校共同課程暨通識領域課程、遠距教學課程、各式學程課程、雙主修課程、輔系課程、暑期課程等開課人數下限，如有相關規定，應依規定辦理。
- 二、加選：未達開課人數下限而停開之課程，或選課人數達開課人數上限之課程，不再受理加選。因特殊原因需加選選課人數已達開課人數上限之課程者，由各開課單位依每學期教務處公告之特殊情形人工加簽規定審核其資格，發放特殊情形人工加簽單。學生完成申請程序後，由各開課單位協助加選課程。
- 三、退選：本班之必修科目，除特殊原因（如學分抵免）外，不可退選。開學後選課人數恰達或低於開課人數下限之課程，不再受理退選，惟經授課教師及全體修課同學同意並理解該課程將因此停開者不在此限。

Article 5 Class size requirements and add/drop procedures:

1. Class size requirements: Undergraduate classes must have a minimum number of 10 students and a maximum number of 50 students; master's classes (degree programs), a minimum of 4 and maximum of 25 students; doctoral classes, a minimum of 2 and maximum of 25 students.
2. Adding courses: The University shall not offer courses that do not have the minimum number of required students by the beginning of the semester.
3. Dropping courses: Except for special reasons (such as credit waiver), required courses cannot be dropped. Offered classes that have only the minimum number of required students cannot be dropped.

第六條 學生於當學期公告之選課清單確認期限結束前，有下列情事者，始得申請辦理逾期加選或退選：

- 一、學生因不可抗力事件或不可歸責於己之事由。
- 二、大學部學生當學期修習學分數或科目數未符本辦法第四條規定。
- 三、當學年度修畢應修科目及學分即可達畢業條件之學生尚缺應修讀科目或學分，且該科目屬當學年度最後一次開課。
- 四、當學年度修畢應修科目及學分即可報考教師資格檢定之研究生尚缺應修讀科目或學分，且該科目屬當學年度最後一次開課。

符合前項情形欲申請辦理逾期加選或退選者，應填寫學生報告書並檢附證明文件，經授課教師、就讀系所主管、開課單位主管同意後，送教務處審核，逾期不再受理。

如為第一項第二款、第三款、第四款之情形且經核可者，每一科目須繳交行政處理費一百元。

Article 6 Students may only apply for late adding or dropping of courses before the end of the officially announced course list confirmation period of the current semester under the following circumstances:

1. In the event of force majeure or reasons not attributable to the student.
2. Undergraduate students whose total credits or number of courses enrolled in the current semester do not meet the requirements stipulated in Article 4 of these Regulations.
3. Students who would meet graduation requirements upon completion of the current academic year's courses, yet remain deficient in specific required subjects or credits, provided that the subject in question is being offered for the last time in the current academic year.
4. Graduate students who would be eligible to apply for the Teacher Certification Examination upon completion of the current academic year's courses, yet remain deficient in specific required subjects or credits, provided that the subject in question is being offered for the last time in the current academic year.

Students who meet the aforementioned criteria and wish to apply for late adding or dropping of courses shall complete a Student Report Form and attach supporting documentation. The application must be approved by the course instructor, the chair of the student's

department/institute, and the head of the department offering the course, before being submitted to the Office of Academic Affairs for final review. Late applications will not be accepted. For approved applications filed under Subparagraphs 2, 3, or 4 of Paragraph 1, an administrative processing fee of NT\$100 per course shall be charged.

第七條 學生選課以在隸屬班級修習為原則，且以隸屬班級之必修科目為優先。修習之課程不應衝堂。衝堂之每一課程其學期總成績均不予登錄。重補修之科目應優先修習。修習課程若與重補修課程衝堂者，經隸屬學系（所、學位學程）主管核准後，始得辦理緩修或修習他系（所、學位學程）班組之學分、名稱相同的科目。

Article 7 Students shall, in principle, select courses in their class level, and prioritize required courses belonging to their class level. Selected courses shall not have conflict of class schedules; otherwise, the total semester grade for each conflicted class shall not be counted. Re-take courses shall be priority selection, and if selected courses schedules are in conflict with re-take courses, students may delay taking the courses or select courses from other departments (institutes, degree programs) with the same credit hours and course title upon authorization from the students' department (institute, degree program).

第八條 重補修之專門必修科目，應在隸屬學系（所、學位學程）修習。若該科目學分數變更或與隸屬班級之必修科目衝堂，經隸屬學系（所、學位學程）主管同意後，不得在此限。

Article 8 Special required courses that need to be re-taken shall be taken in the students' department (institute, degree program). If such course credits have changed or if they conflict with the class schedule of required courses in the students' class level, the students shall not be subjected to this regulation upon authorization from the students' department (institute, degree program).

第九條 入學新生課程科目須辦理抵免修習學分者，應依本校「學生抵免學分實施要點」辦理。

Article 9 Newly enrolled students who wish to apply for course credit waiver shall apply in accordance with the University's Student Credit Waiver Regulations.

第十條 低年級學生上修必修課程，須經隸屬學系（所、學位學程）及開課學系（所、學位學程）主管核准後，始得修習。

Article 10 Lower class students wishing to select upper division required courses shall first obtain authorization from the chair of their department (institute, degree program) and the respective departments (institutes, degree programs) offering the courses.

第十一條 已修習及格及核准抵免之科目，皆不可重複修習；違反者第二次修習之科目其學分及成績均不計入畢業學分。

Article 11 Courses that have been taken and passed or waived shall not be re-taken. The course credits and grades of those who violate this rule and re-take such courses shall not be applied toward graduation credits.

第十二條 學生修習全學年（上下學期）、連續性或須先後修習之科目，上學期或先修習科目之成績不及格者，除經開課系（所、學位學程）主管同意外，不得修習下學期或後修之科目。屬全學年（上下學期）之科目，若僅有一學期成績及格，該科之學分與成績不予列計。

修習全學年課程者，若上學期成績及格，下學期未經開課系（所、學位學程）主管核准而擅自退選者，上學期之學分與成績亦不列計入畢業學分。

Article 12 Students taking a course taught throughout the entire academic year (first and second semester), or continuous or sequential course shall not take the second semester or part two of the course if they fail the first semester or part one of the course unless authorized by the chair of the department (institute, degree program) offering the course. If students passed only one semester of a course taught throughout the entire academic year (first and second semester), the credits and grade of that course shall not be counted.

The credits and grades of students who passed the first semester of a course taught throughout the entire academic year but dropped the second semester of the course without authorization from the department (institute, degree program) offering the course shall not be applied toward graduation credits.

第十三條 學生遇有新舊課程交替，涉及原修習課程之必修科目及學分數時，由開課單位表列異動科目清冊，簽核後送教務處核備後辦理。

Article 13 For students taking a course that is in transition and that involves original required courses and credit hours, the department offering the course shall first list and approve the changes, and submit the list to the Academic Affairs Office for approval.

第十四條 修讀輔系、雙主修、精進課程、學分學程、微型學分學程或跨域專長模組者，應依本校及各學系（所、學位學程）相關規定修習，且以隨班修習為原則。

Article 14 Students with minors, double majors, credit courses, micro-credit courses or cross-disciplinary specialty modules shall select courses in accordance with the regulations of the University and respective departments (institutes, degree programs), and shall generally take courses offered within their department.

第十五條 學生選課優先順序：

- 一、因教室設備之限制，學生選課之優先順序依序為本班生、本系生、雙主修學生、輔系生、外系生、外校生、其他。
- 二、前項所列本系生之優先順序依序為畢業班重補修生、重補修生、依學士班修讀碩士班課程要點修習之學生、上修生。

Article 15 Course selection priority:

1. Due to limited classroom equipment, priority for course selection is given to students in the course class level, followed by students in the department offering the course, students with double major, students with minors, students from other departments, outside students, and others.
2. In the abovementioned department students, priority is given to re-take graduating seniors, followed by re-take students, 5-year Bachelor's/Master's Program students, and others.

第十六條 大學部學生經隸屬學系及開課系（所、學位學程）主管核准後，得修習碩士班課程。其修得之學分，是否計入應修最低畢業學分數內，依各學系奉學校核定之課程計畫辦理，但碩士班課程若已計入大學部畢業學分數內，不得再申請抵免碩士班學分。研究生至大學部修習之課程，不列計研究所（學位學程）畢業學分，也不列計研究所（學位學程）課程學期平均分數。研究生經隸屬系（所、學位學程）同意得於在校期間跨校系班組選課，最多以九學分為上限，各系（所、學位學程）有更嚴格規定者，從其規定。

Article 16 With authorization from the chair of their departments (institutes, degree programs) and the departments (institutes, degree programs) offering the courses, undergraduate students may take master's level courses, but whether completed credits may be applied toward the minimum required graduation credits will be in accordance with the University approved curriculum of the respective departments. However, master's course credits that are already applied toward undergraduate graduation credits cannot be applied toward waiver for master's credit. Graduate students taking undergraduate courses cannot apply the course credits toward graduation credits for graduate school (degree program), and cannot apply the grades toward the average semester grades for graduate school (degree program). The departments (institutes, degree programs) of graduate students may approve a maximum of 9 credits of courses taken outside of the University, department, or class level during enrollment, but the more stringent requirements of individual departments (institutes, degree programs) shall prevail.

第十七條 學生校際選課依本校校際選課相關規定及辦法辦理之。

Article 17 Courses taken outside the University shall be in accordance with the relevant provisions and measures of the University.

第十八條 學生申請停修課程依本校學生申請停修課程相關規定辦理之。

Article 18 Application for course withdrawal shall be in accordance with relevant University regulations for course withdrawal.

第十九條 學生經獲選參加奧運、亞運、世大運培訓或代表隊之選手或教練，並經國家運動訓練中心(以下簡稱國訓中心)調訓者，調訓公文經所屬系(所、學位學程)進行專業審查認定後，得申請修讀於國訓中心上課之專班課程。

學生應於每學期開學後二週內填妥選課申請書，經開課單位同意後，送交教務處辦理。前項專班課程，由國訓中心邀集調訓學生原就讀學校代表組成之校際規劃會議共同規劃，並處理修習學分、授課教師及成績彙送等行政事務。

學生應依入學學年度課程計畫表修課，如修習之課程未符合本校學則、選課辦法或其他教務相關規定，不予列計畢業學分。

Article 19 Students who have been selected to participate in Olympic, Asian Games, World University Games training, or who are athletes or coaches representing a national team, may apply to enroll in specialized courses offered at the National Sports Training Center, upon approval of the official documentation by their respective departments (institutes, degree programs).

Students are required to complete the course selection application form within two weeks after

the start of each semester. After obtaining approval from the offering department, the application should be submitted to the Office of Academic Affairs. The aforementioned courses shall be jointly planned through an inter-university planning meeting convened by the National Sports Training Center, with representatives from the students' home universities. Administrative matters such as credit allocation, instructor assignment, and the submission of final grades shall be handled by the National Sports Training Center.

Students are required to take courses and credits in accordance with the graduation regulations of their respective departments (institutes, degree programs). If the courses taken do not comply with the University Regulations, Course Selection Regulations, or other academic regulations, the credits earned will not be counted towards graduation credit requirement.

第二十條 學生選課未符合本辦法之規定，且經輔導仍不遵守者視同該學期未完成註冊手續，依本校學則第十五條或第三十六條規定辦理。

Article 20 Students who fail to comply with these Regulations in their course selection, and who remain incompliant after counseling shall be deemed as failing to complete registration for the semester, and shall be handled in accordance with the provisions of Article 15 or 36 of the University Regulations.

第二十一條 本辦法經教務會議審議通過後實施。

Article 21 These Regulations shall be implemented upon approval by the Academic Affairs Council.