National Taipei University of Education ☐ Suspension ☐ Withdrawal

Application for the refund of tuition, miscellaneous fees, and other remaining fees

Application Information

- I. Students who wish to suspend (withdraw from) their studies should attach a payment receipt or proof of payment and a copy of the cover of their passbook, fill in this application, and conduct the relevant matters concerning fee refund at the Division of Registration & Curriculum. Once the procedure is complete, the Division will refund the fees according to the standards of fee refund stipulated by the Ministry of Education.
- II. Applications for fee refunds by students suspending (withdrawing from) studies must be made during the semester of suspension (withdrawal) and will not be accepted once this period has expired. The calculation of fee refunds for suspension (withdrawal) will be made according to the date the application was submitted to the department.

Name	(Signature or Seal)	Student ID No.		Class	
ID Card No.					
Post office (Bank) Account (Please attach a copy of the cover)		□ Post Office □□□□□□□□□□□□□ (Recommended) □BankBranch			

The following information will be filled in by the case handling unit

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		1. Before the registration day (inclusive): Full refund					
(Withdrawal): Academic Year	Date of Suspension Semester on to the Department:	 Between the day after the registration day and the day before the beginning of the semester (inclusive): Refund 2/3 of tuition and the full amount of miscellaneous fees and other remaining fees. Between the 1st and 6th week after the beginning of the semester (inclusive): Refund 2/3 of tuition, miscellaneous fees, and other remaining fees. Between the 7th and 12th week after the beginning of the semester (inclusive): Refund 1/3 of tuition, miscellaneous fees, and other remaining fees. Other reasons: 					
		Tuition	NT\$				
		Miscellaneous Fee	NT\$				
		Basic Tuition and Miscellaneous Fees	NT\$				
Refu	nd Amount	Credit Fee	NT\$				
Kerui	RI AMOUNT	Thesis Advisor and Oral Examination Fee	NT\$				
		Tutorial Fee for Department of Music	NT\$				
		Internet Access Fee	NT\$				
		Keyboard Instrument and Facility Maintenance Fee	NT\$				
Clerk of the Division of Registration & Curriculum	Division Director of Registration & Curriculum	Group Insurance Fee (limited to students processing suspension or withdrawal before the registration day)	NT\$				
		Other	NT\$				
		Total	NT\$				