

國立臺北教育大學學士班學生修讀輔系辦法

National Taipei University of Education

Guidelines for Undergraduate Students Studying an Academic Minor

教育部 84、10、13 台 (84) 師 050089 函核定
88、10、27 本校 88 學年度第 1 學期第 1 次教務會議修正通過
89、1、18 本校第 27 次校務會議追認通過
89、8、28 教育部 (89) 師 (二) 字第 89106186 號函同意備查
94.12.21 94 學年度第 1 學期第 2 次教務會議修正通過
95.1.26 教育部台中 (二) 字第 0950014159 號函同意備查
95.5.24 95 學年度第 2 學期第 2 次教務會議修正通過
95.7.10 教育部台中 (二) 字第 0950095725 號函同意備查第 5、12 條
98.6.3 97 學年度第 2 學期第 2 次教務會議修正通過
98.7.22 教育部台高 (二) 字第 0980125445 號函同意備查
104.6.3 本校 103 學年度第 2 學期第 2 次教務會議修正通過
104.7.8 教育部臺教高 (二) 字第 1040087956 號函同意備查
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第一條 本辦法依本校學則第二十四條規定訂定之。

Article 1. These Guidelines have been formulated in accordance with the provisions of Article 24 of this School's regulations.

第二條 選修輔系之課程應以申請學年度之該學系科目表為依據，至少修習其專門科目二十學分。

Article 2. The selection of academic minor courses should be based on the course list of the relevant year of application and requires a minimum of twenty credits for its specialized subjects.

第三條 各學系得互為輔系，輔系學分應在原學系規定最低畢業學分數以外加修之；有關輔系科目學分由各相關學系自行訂定。

Article 3. Each university department may mutually act as a department for academic minors, and credits should be added to the minimum graduation credits required by the original academic department. Credits for relevant academic minors should be formulated by each relevant department at its own discretion.

第四條 本校一年級第二學期至四年級第一學期(不含延長修業年限)在學學生得申請修讀輔系，經核定通過後，得自次學期起修習輔系課程。

本校公費生如依各直轄市、縣市政府規定須具備相關領域專長者，於入學或取得公費生資格時，即取得修習該領域學系之輔系資格。

核定前已修習及格之科目學分，若未計入該生原學系之最低畢業學分及雙主修學分且合於輔系應修課程學分者，得經輔系審查同意予以追認。追認之學分數上限，由各輔系自行訂定。

Article 4. From the second semester of this School's first university year to the first semester of the fourth year (not including years of extended study) students currently engaged in studies may apply for education in an academic minor. After receiving approval, they may then take academic minor courses beginning from the subsequent semester.

State-financed students at this School must be equipped with knowledge in the relevant field of expertise in accordance with the relevant provisions of each Special Municipality, County or City at the time of admission or when obtaining qualification as state-financed students, then they may accordingly obtain academic minor qualifications in that field or department.

Credits that have been earned prior to approval, if they are not included in the minimum graduation credits required by the original department or dual major credits, and are compatible with credits that should be studied on an academic minor, may be recognized retroactively after receiving the review and consent of the academic minor department. The maximum number of retroactively recognized credits is determined by each academic minor department.

第五條 學生申請修讀輔系應依受理學系之規定於每年五月、十一月向原學系提出申請，其前一學期學業平均成績需在七十五分以上(各系有更嚴格規定者，從其規定)，由原學系系主任及院長審查，並經所選輔系系主任及院長同意後，送教務處登錄備查。

Article 5. Students wishing to apply to study an academic minor should follow the regulations of the academic minor department and apply at their original department in May or November of each year. A minimum average academic score of 75 points for the previous semester is required (where a department has more stringent requirements, those requirements prevail). Applications are reviewed by the director of the original department and the dean of the college to which that department belongs, and with the approval of the director and college dean of the academic minor department, this is forwarded to the Office of Academic Affairs for registration and future reference.

第六條 選修輔系之課程不得與原學系課程相同，若因此而輔系學分數不足者，應由輔系指定替代科目以補足所差學分，並檢具書面報告送教務處備查；輔系課程應視為學生之選修科目，如放棄輔系資格者，所修學分得經原學系、院同意後併入畢業跨系選修學分計算。

Article 6. A selected minor course may not be the same as a course of the original department. If the number of academic minor credits is insufficient due to this reason, the academic minor department should determine substitute classes in order to make up for the difference in credits and submit a written report to the Office of Academic Affairs for future reference. Academic minor courses should be considered by students to be elective subjects. Should the minor course qualifications be abandoned, the credits earned will be entered as graduation interdepartmental elective credits, with the consent of the original department and college.

第七條 選修輔系學生，其每學期學業成績，以原學系及輔系課程與學分合併計算，並依照本校學則有關規定辦理。

Article 7. The academic performance for each semester of students who chose to pursue a minor, is calculated by combining the credits of the original department's courses and the academic minor department's courses, and handled in accordance with the relevant university regulations.

第八條 學生修習輔系課程於規定修業年限內且需另行開班，應繳交學分費；延長修業年限且修習學分在九學分以下者，應繳交學分費，在十學分以上者，應繳交全額學雜費。

Article 8. Students studying academic minor courses within the stipulated study period who need to take a separate course should pay the relevant credit fees. Students whose studies extend beyond the originally stipulated study period and whose credits number less than nine should pay the relevant tuition fees. Students with more than 10 credits should pay full tuition and miscellaneous fees.

第九條 凡選定輔系之學生轉(退)學時，其修業證明書不予加註修讀輔系之名稱

Article 9. In the event that a student of a selected minor transfers (or withdraws from) his or her studies, their study certification will not bear the name of the academic minor department.

第十條 學生修習輔系未能於規定修業年限內修滿輔系應修科目學分者，其延長修業年限至多二年。

Article 10. Where a student on an academic minor is unable to complete the courses and credits that should be completed for an academic minor within the prescribed duration of study, they may extend their duration of studies by a maximum of two years.

第十一條 凡修滿輔系規定之科目與學分成績及格者，應於每年四月及十月提出學分審核申請，經審核通過者，其學位證書加註輔系名稱。

Article 11. Where the study of all subjects and credits required by the academic minor department have been passed, credit review applications should be submitted in April and October

of each year. Those approved will have the name of the academic minor noted on their degree certification.

第十二條 修讀輔系學生，已符合原學系畢業資格，但未能修畢輔系科目與學分者，如欲放棄修讀輔系，應向教務處提出申請。

Article 12. Students attending minor studies who are already eligible for graduation at their original university department but who are unable to complete the courses and credits at the academic minor department, and wish to relinquish studies there, should submit an application to the Office of Academic Affairs.

第十三條 各學系應訂定「修讀輔系要點」，經院務會議通過，送教務會議審議。

Article 13. Each department should formulate 'Guidelines for Studying an Academic Minor'. Upon approval by the College Affairs Meeting, this shall be forwarded to the Academic Affairs Meeting for review.

第十四條 選修本校學位學程為輔系者，比照本辦法各項規定辦理。

Article 14. Students' selections of the School's degree programs as academic minors are handled in accordance with the various items of the provisions of these Guidelines.

第十五條 本辦法未盡事宜，悉依本校學則暨相關法令規定辦理。

Article 15. Any matters not covered by these Guidelines should be handled in accordance with the School's regulations and with relevant legal provisions.

第十六條 本辦法經教務會議通過，陳校長核定後公告實施，並報教育部備查。

Article 16. These Guidelines have been approved by the Academic Affairs Meeting, and implemented and reported to the Ministry of Education for reference following approval by the University President.