

國立臺北教育大學教務處教師評鑑準則  
Office of Academic Affairs, National Taipei University of Education  
Teacher Evaluation Standards

107年6月12日教務處教評會通過  
Approved by the Teacher Evaluation Committee of the Office of Academic Affairs on June 12, 2018  
107年6月27日第152次行政會議通過  
Approved at the 152nd administrative meeting on June 27, 2018  
107年9月18日107學年度第1次教師評審委員會備查  
Reviewed by the 1st Faculty Assessment Committee for the 2018 Academic Year on September 18, 2018  
110年6月7日教務處教評會通過  
Approved by the Teacher Evaluation Committee of the Office of Academic Affairs on June 7, 2021  
110年6月23日第188次行政會議通過  
Approved at the 188th administrative meeting on June 23, 2021  
110年10月12日110學年度第1次教師評審委員會備查  
Reviewed by the 1st Faculty Assessment Committee for the 2021 academic year on October 12, 2021  
111年6月6日110學年度第2學期第1次教務處教師評鑑委員會修正通過  
Amended and approved by the 1st Teacher Evaluation Committee of the Office of Academic Affairs  
for the 2nd semester of the 2021 academic year on June 6, 2022  
111年6月29日第200次行政會議修正通過  
Amended and approved at the 200th administrative meeting on June 29, 2022  
111年10月18日111學年度第1次教師評審委員會備查  
Reviewed by the 1st Faculty Assessment Committee for the 2022 academic year on October 18, 2022

- 第 1 條 國立臺北教育大學(以下簡稱本校)教務處依據本校教師評鑑辦法第 8 條及本校校務基金進用約聘教師評鑑辦法第 5 條，訂定教師評鑑準則(以下簡稱本準則)。
- Article 1 The Office of Academic Affairs of National Taipei University of Education (hereinafter referred to as “the University”) has established these Teacher Evaluation Standards (hereinafter referred to as “these Standards”) in accordance with Article 8 of the *University’s Teacher Evaluation Regulations* and Article 5 of the *University’s Regulations on the Evaluation of Teachers Contracted using Endowment Funds*.
- 第 2 條 師資培育處、通識教育中心中心主任、學位學程專任教師評鑑及再評鑑與約聘教師評鑑之申請案，由教務處教師評鑑委員會(以下簡稱本會)辦理。
- 本會置委員 5 至 7 名，教務長為當然委員，其餘當然委員由師資培育處處長、通識教育中心、學位學程主任擔任之。教務長為委員會召集人並為會議主席，教務長亦為受評對象時，由評鑑委員會互推一位委員為會議主席。委員人數不足時，得簽請校長選聘校內外符合本校相關資格之教授補足之。
- 本會應有委員 4 人(含)以上出席始得開會，出席委員過半數同意始得決議。
- 具本會二個以上職務關係之當然委員，各依其擔任職務身分行使出席人之權利。

Article 2 The Teacher Evaluation Committee of the Office of Academic Affairs (hereinafter referred to as “the Committee”) handles teacher evaluations and re-evaluations for the Office of Teacher Education, Center for General Education Center Directors, and full-time teachers of degree programs; it also handles evaluation requests from contracted teachers.

The Committee consists of five to seven members, with the Dean of Academic Affairs as an ex-officio member and the directors of the Office of Teacher Education, the Center for General Education, and degree programs as the other ex-officio members. The Dean of Academic Affairs serves as the convener of the committee and the chairperson of the meeting; when the Dean of Academic Affairs is the subject of an evaluation, the Committee shall elect a member from among themselves to serve as the acting chairperson. If the number of members is insufficient, the Committee may request the President of the University in writing to appoint professors from inside or outside the University who meet the relevant qualifications of the University to fill the vacancies.

Meetings shall be convened with the attendance of four or more members, and resolutions shall be adopted with the consent of a majority of the members present.

Ex-officio members with two or more official relationships shall exercise the right of attendance in accordance with their respective positions.

## 第二章 專任教師之評鑑

### Chapter 1: Evaluation of Full-time Teachers

第 3 條 師資培育處、通識教育中心及日間學制碩士學位學程專任教師均應接受教學、研究、輔導及服務評鑑。

Article 3 Full-time teachers of the Office of Teacher Education, the Center for General Education, and the daytime master’s degree program will be evaluated on the basis of their teaching, research, counseling, and service.

第 4 條 本會就師資培育處、通識教育中心、學位學程專任教師有關評鑑案件之審議，除遵照有關法令規定外，依本校教師評鑑辦法及本準則辦理。

Article 4 In addition to complying with all relevant laws and regulations, the Committee shall follow the *University’s Teacher Evaluation Regulations* and these Standards when evaluating full-time teachers of the Office of Teacher Education, the Center for General Education, and degree programs.

第 5 條 本會就師資培育處、通識教育中心、學位學程專任教師有關評鑑案件之審議，依各該專任教師教學之專長領域，準用本校該專長領域所屬學院評鑑準則有關評鑑之審議規定。

教師如因研究取向轉換，欲變更原適用之專長所屬學院聘任及升等審查準則相關規定，應於教師評鑑學期之前一學期(每年 10 月 1 日或 4 月 1 日前)向教務處教師評審委員會提出轉換申請。

Article 5 When evaluating full-time teachers of the Office of Teacher Education, the Center for General Education, and degree programs, the Committee shall take into account each teacher's specialty area and its respective college at the University, and evaluate the teacher in accordance with the regulations stipulated in the evaluation standards of that college.

Should a teacher wish to change the applicable regulations for appointment and promotion at their respective college due to a change in research orientation, they must submit an application to the Faculty Assessment Committee of the Office of Academic Affairs one semester prior to the semester of the teacher evaluation (by October 1 or April 1 each year).

第 6 條 本會受理師資培育處、通識教育中心、學位學程專任教師免接受評鑑、評鑑、覆評及再評鑑之申請案每學期一次，接受評鑑教師應於受評鑑年限內，每年 10 月 1 日或 4 月 1 日前，向所屬單位提出申請，並由所屬單位將其評鑑申請表件（含佐證資料）簽會相關單位認證後，於每年 11 月底或 5 月底前完成所屬單位教師評審委員會初評，並提送本會複評。本會於每年 2 月、8 月底以前完成作業，報教師評審委員會（以下簡稱校教評會）備查。

Article 6 The Committee accepts applications from full-time teachers of the Office of Teacher Education, the Center for General Education, and degree programs for exemptions from evaluation, evaluation, review, and re-evaluation once per semester. Teachers undergoing evaluation must apply to their respective units by October 1 or April 1 of each year within the evaluation period. After the teachers' respective units have signed the evaluation application forms (with supporting information) and certified the forms with all relevant units, the faculty assessment committees of the respective units shall complete their initial evaluation by the end of November or the end of May each year and submit the results to the Committee for review. The Committee shall complete its evaluation by the end of February or August each year and submit the results to the University Faculty Assessment Committee (hereinafter referred to as "the Assessment Committee") for review.

## 第二章 約聘教師之評鑑

### Chapter 2: Evaluation of Contracted Teachers

第 7 條 師資培育處、通識教育中心、學位學程約聘教師聘期屆滿需續聘時，應依本準則第 10 條規定之時間與程序主動申請評鑑，以作為續聘與晉薪之依據。

Article 7 When contracted teachers of the Office of Teacher Education, the Center for General Education, and degree programs seek reappointment upon the expiration of their employment contract, they shall take the initiative to apply for an evaluation in accordance with the times and procedures stipulated in Article 10 of these Standards, and the evaluation results shall serve as the basis for reappointment and salary advancement.

第 8 條 師資培育處、通識教育中心、學位學程約聘教師評鑑分「教學」、「輔導及服務」二項目，其總和滿分為 100 分，各項目配分彈性比例及其評鑑細目，悉依本校校務基金進用約聘教師評鑑辦法第 3 條規定辦理。

Article 8 The evaluation criteria for contracted teachers of the Office of Teacher Education, the Center for General Education, and degree programs is divided into two items, “teaching” and “counseling and service”, worth a total of 100 points. The flexible ratios of the points allocated to each item and the details of their evaluations shall be handled in accordance with the provisions of Article 3 of the *University’s Regulations on the Evaluation of Teachers Contracted using Endowment Funds*.

第 9 條 本會就師資培育處、通識教育中心、學位學程約聘教師有關評鑑案件之審議，依各該約聘教師教學之專長領域，準用本校該專長領域所屬學院約聘教師評鑑準則有關評鑑之審議規定。

Article 9 When evaluating contracted teachers of the Office of Teacher Education, the Center for General Education, and degree programs, the Committee shall take into account each teacher’s specialty area and its respective college at the University, and evaluate the teacher in accordance with the regulations stipulated in the evaluation standards of that college.

第 10 條 師資培育處、通識教育中心、學位學程約聘教師評鑑及再評鑑每學期辦理一次，接受評鑑約聘教師應於其聘期之第二個學期，每年 6 月、12 月底以前完成作業，報校教評會備查。接受評鑑教師應於規定期限之前填具「約聘教師評鑑考核表（含佐證資料）」簽會相關單位認證後，經由所屬單位教師評審委員會初評（每年 11 月、5 月底前完成），提送本會複評（每年 12 月、6 月中旬）。

Article 10 Evaluation and re-evaluation of contracted teachers of the Office of Teacher Education, the Center for General Education, and degree programs shall be conducted once per semester. Teachers undergoing evaluation shall complete their evaluation during the second semester of their appointment (by the end of June or December each year), and submit the results to the Assessment Committee for review. Teachers undergoing evaluation shall fill out the “Contracted Teacher Evaluation Form (With Supporting Information)” before the specified deadline and sign it to be certified by the relevant units. The initial evaluation is conducted by the faculty assessment committee of each teacher’s respective unit (to be completed by the end of November or May each year) and submitted to the Committee for review (to be completed by mid-December or mid-June each year).

### 第三章 附則

#### Chapter 3 Supplementary Provisions

第 11 條 師資培育處、通識教育中心、學位學程教師對評鑑、覆評或再評鑑結果有異議者，得於接獲書面通知之次日起 15 日內以書面檢具具體證據資料，向校教評會提出申復。

Article 11 Teachers of the Office of Teacher Education, the Center for General Education, and degree programs who disagree with the results of their evaluation, review, or re-evaluation may, within 15 days from the day after they receive the written notification, submit specific evidence and information in writing to the Assessment Committee for appeal.

第 12 條 本準則未盡事宜，依本校評鑑相關規定及由校教評會研議決定之。

Article 12 Any matters not specified in these Standards shall be decided in accordance with the University's relevant regulations on teacher evaluation and through the deliberations of the Assessment Committee.

第 13 條 本準則經本會及行政會議通過，送本校教師評審委員會備查後施行。

Article 13 These Standards are subject to approval by the Committee and the administrative meeting, and shall be sent to the Assessment Committee for final review prior to implementation.